

**ADMINISTRATIVE PROCEDURES
IN THE CONDUCT OF
GRP-MILF TECHNICAL COMMITTEE MEETINGS**

1. Creation, Composition and Mandate of the GRP-MILF Technical Committee

The Technical Committees respectively created by the GRP and MILF, pursuant to the agreement between Executive Secretary Ruben Torres and MILF Vice-Chairman for Political Affairs Ghazali Jaafar, on September 10, 1996 at Cagayan de Oro City, composed of twelve (12) members each, shall hereinafter be referred to as GRP-MILF Technical Committee.

The GRP-MILF Technical Committee shall have two sub-committees: a) the Sub-Committee on Cessation of Hostilities, and b) Sub-Committee on Agenda Setting, each tasked to function as follows:

- a. Sub-Committee on Cessation of Hostilities - To prepare the guidelines and ground rules on the cessation of hostilities to generate a favorable atmosphere for the peace talks.
- b. Sub-Committee on Agenda Setting - To identify and clarify the issues and concerns that shall become the agenda for the formal peace talks.

2. Attendance in Meetings

The officially designated Technical Committee members shall be the permanent attendees at every committee meeting. In case of temporary absence of any regular member, a proxy may be designated to take his place. In the event of permanent disability for any reason, a substitute shall be named to replace him/her. Provided, finally, that prior notice of such designation of proxy or substitute shall be given to the other party.

3. Conduct of Meetings

- a. Presiding Officer - The GRP and MILF Technical Committee Chairmen shall act as co-chairmen to alternately preside over the meetings.
- b. Secretariat - The Secretariat composed of six from each of the GRP-MILF Technical Committee shall be responsible for the following functions:

1) To document the proceedings of the GRP-MILF Technical Committee meetings

2) To prepare reports on the highlights of agreements/consensus areas between the GRP-MILF Technical Committee after every meeting of the Technical Committee

3) To handle all administrative requirements relative to the conduct of the meeting

c. **Liaison Officers** - Liaison officers from both Sub-Committees shall be designated to ensure proper coordination and the smooth flow of communications between the two parties in between meetings. The following have been designated as liaison officers:

1) On matters pertaining to the Sub-Committee on Cessation of Hostilities
GRP - LTC Rudy So (603rd Bde, 61D)
MILF - Atty. Lanang Ali

2) On matters pertaining to the Sub-Committee on Agenda Setting and other administrative matters:

GRP - Mr. Rolando Doris (OP Mindanao, Cotabato City)
MILF - Mr. Eid Kabahu

d. **Official spokespersons** - There shall be designated official spokespersons for each panel as follows:

GRP - Ambassador Fortunato U Abat
Asst Secretary Jovenal Lazaga
MGen Josefin Nazareno

MILF - Vice Chairman Ghazali Jaafar
Prof. Sheikh Moner Bajunaid
Atty. Lanang Ali

c. **Format** - The format of GRP-MILF Technical Committee meetings shall be as follows:

Plenary I

a. Invocation (GRP and MILF representatives)

- b. Opening Statements (GRP and MILF chair)
- c. Adoption of report of previous meeting
- d. Approval of agenda proper

Sub-Committee discussions

- a. Sub-Committee on Agenda Setting
- b. Sub-Committee on Cessation of Hostilities

Plenary II

- a. Reports of Sub-Committees
- b. Adoption of Technical Committee Report containing consensus points
- c. Adoption of indicative agenda and schedule of the next meeting
- d. Adoption of Joint Statement /Press Release

4. Safety and Security Matters

The PNP forces to be mutually agreed upon shall provide the security at the site of the meeting. Issues and concerns relative to security arrangements shall be jointly discussed by the GRP-MILF Technical Committee prior to the meeting.

5. Confidentiality of Documents and Proceedings

The confidentiality of documents and proceedings of the Technical Committee and its sub-committees shall be observed.

Adopted at Da'wah Center, Crossing Simuay, Sultan Kudarat, Maguindanao, this 26th day of February 1997.


ASEC JOVENAL LAZAGA
Chairman, GRP Technical Committee


SHEIKH MONER BAJUNAID
Chairman, MILF Technical Committee